



SANMAH MANAGEMENT INDIA PRIVATE LIMITED

-: Corporate Office :-

15 & 16, Scindia House, K.G. Marg, Connaught Place, New Delhi-110001

Phone :- 011-46696546 E-mail : sanmahindiapvtltd@gmail.com

website : www.sanmahindia.com

Profile

Profile Mr. Sangam Kumar

Sanmah Management India Pvt. Ltd.

(Managing Director)



A successful business owning leading Sanmah Management India Pvt.Ltd. in the capital. motivated business leader of progressive experience in management and operations. Team player dedicated to helping employees improve their skills and techniques in order to reach larger goals. The visionary behind company operations and strategies. Detail-oriented multi-tasker who thrives in fast-paced environments.

Purpose To is a leader in the industry by providing enhanced services, relationship and profitability.

Vision To provides quality services that exceed the expectations of our esteemed customers.

Mission statement to build long term relationships with our customers and clients and provide exceptional information.

Core values. We believe in treating our customers with respect and faith. We grow through creativity, invention and innovation. We integrate honesty, integrity and business ethics into all aspects of our business functioning

Goals Increase the assets and investments of the company to support the development of society by services. To build a good reputation become a key player in the industry.

Profile Mr. Yogesh Kumar

Sanmah Management India Pvt. Ltd.

(CEO)

A very enthusiastic person who overviews and takes all the essential decisions for the company. His wise words and advices consistently help SANMAH Management India Pvt. Ltd. in its growth, development and exploration.

His vision and consciousness proves to be a boon for our company in every aspect.

With his help, excellence, experience and expertise we were able to execute all our projects efficiently.

He is a very humble, attentive and communicative personality we like to work with.

Yogesh Kumar's guidance will indeed provide us immense support in upcoming times and for upcoming projects too.

Profile Mr. Mahendra Singh
Sanmah Management India Pvt. Ltd.
(Director)



A successful business owning leading Sanmah Managment India Pvt.Ltd. Company has come a long way to symbolize commitment, distinction and professional excellence by meeting the stringent, demanding and extra- ordinary work requirements of high engineering and national importance involving civi. We have gone about punctuating the skyline without structures in which our diverse portfolio includes industrial, commercial and residential projects.

We have executed many projects which involved multi disciplinary activity with complete customer satisfaction, timely completion, good human relations and excellent quality, because of our such unmatched combination of experience, knowledge, skill and commitment to do every job we can handle any challenging project at any location.

About Company

- ★ Established in 2021 with Registered office in Noida Gautam Budha Nagar-201301.
- ★ Specialization in Excavation, Horticulture, Earthwork, Painting, House Keeping, logistics requirements. Company has various -consultants (for structure, electrical, Plumbing, Landscape to provide result oriented outputs to customer.
- ★ Registered Office- Plot No-40, FNG Vihar II, Sector, 121, Noida Gautam Budhan Nagar-201301



General Information

- Company Name : **SANMAH MANAGMENT INDIA PRIVATE LIMITED**
- Corporate ID : UP45500UP2021PTCI42543
- GSTIN : 09ABFCS5629C1ZA
- PAN No. : ABFCS5629C
- Managing Director : Sangam Kumar
- Director : Mahendra Singh
- Manager : Vandna Garg
- Head Office Address : 15 & 16, Scindia House,K.G. Marg,
Connaught Place, New Delhi-110001

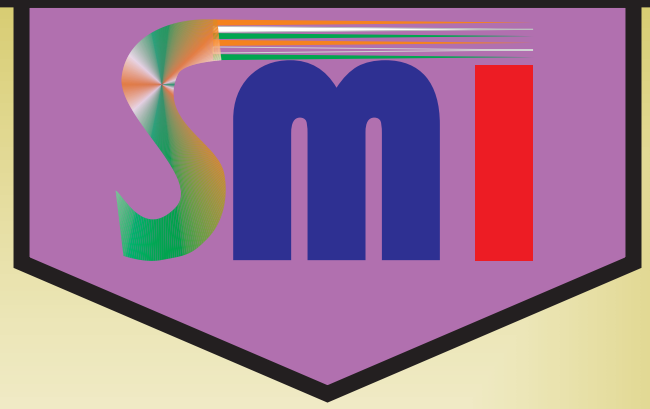
- Phone Number : 011-46696546
- Website Address : www.sanmahindia.com
- E-mail : sanmahindiapvtltd@gmail.com
- Company Status
- Contact Information of the Person in Charge
(Vandna Garg)
9582031957
m.sangam01343@gmail.com



Our Housekeeping Services



Housekeeping or housecleaning is the systematic process of making an area (may it be floor, roof, wall etc.) neat and clean in an appropriate manner.



It can also be called household management, which is the act of overseeing the organizational, financial, day-to-day operations of a house, estate, office and the managing of other domestic and commercial concerns.

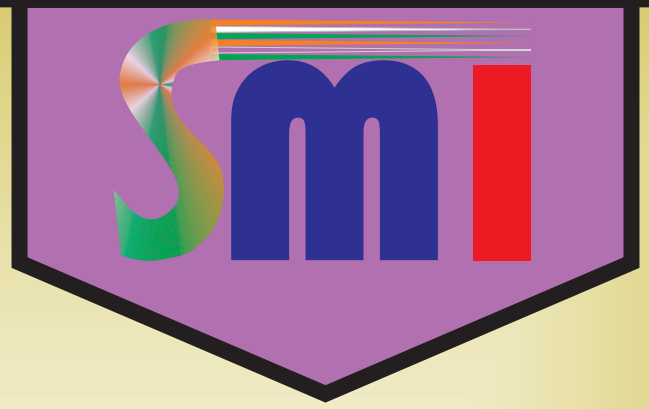


We provide all types of Housekeeping Services to:

- **Government Hospitals**
- **Government run canteens & cafeterias**
- **Banks**
- **Government offices**
- **Government Colleges & Schools**
- **All other Government provided services**



In the process of housekeeping general cleaning activities are completed, such as disposing of rubbish, storing of belongings in regular places, cleaning dirty surfaces, dusting and vacuuming. It is also include the care and control of property, ensuring its maintenance and proper use and appearance.





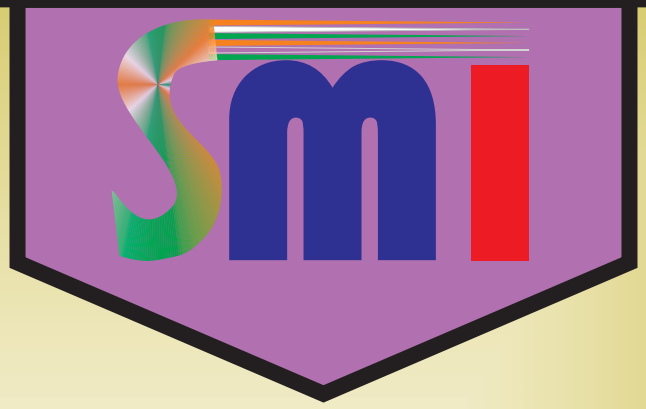
What Housekeeping Services do we provide...?

- **Dusting the walls, windowsills, ledges, blinds, and bookshelves**
- **Straightening cushions & pillows**
- **Sweeping of floor**
- **Mopping of floor**
- **Vacuuuming of carpet floors.**
- **Cleaning of all glass (windows, mirrors, glass tables, etc.)**
- **Disposal of garbage from trash-bin and replacing the bag**
- **Sanitization of doorknobs**



- **Sinks scrubbing**
- **Toilet cleaning & disinfecting**
- **Replacing toilet paper & paper towels**
- **Cleaning of the bathrooms**
- **Cleaning of small appliances**
- **Wiping down tables**
- **Dusting ceiling fans and desks**
- **Change of bedding**
- **Putting chairs & tables on their spots**

And other services as per requirement...

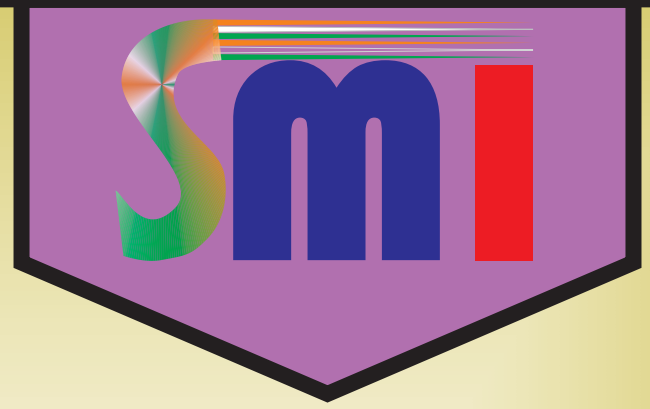




What makes us Different?

Outdoor housecleaning chores include removing leaves from rain gutters, washing windows, sweeping doormats, cleaning the pool, putting away lawn furniture, and taking out the trash.

We hire professional cleaners for less frequent or specialist tasks such as cleaning blinds, rugs, and sofas. Also, professional services are offered for the basic tasks. Safety is always considered.



For housekeeping, we use various equipments and supplies. No housekeeping work can be done without proper equipment.

We make careful selection of the housekeeping equipments and supplies based on suitability for use in an office, in accordance with the appropriate design and required size, rugged construction and finish, ease and availability of maintenance, initial and operating costs, on-the-job tested performance, safety, and overall efficiency.

Supplies are studied and we develop all the basic procedures to use these supplies most effectively for maintaining the desired standards of cleanliness.



Housekeeping items classified as supplies are consumables, and equipment is reusable. Thus, floor machines, brooms, mops, stools, vacuum machines, etc, are categorized as **equipments, whereas dusters, detergents, germicides, etc. are **supplies**.**

Whenever we provide a high-quality housekeeping equipment to an employee, he is trained in its proper care, use and storage. All equipment are inspected daily by the housekeeper and his representative for cleanliness, indications of wear and tear, neglect or abuse.



Periodic detailed inspection table is maintained to forestall any breakdowns.

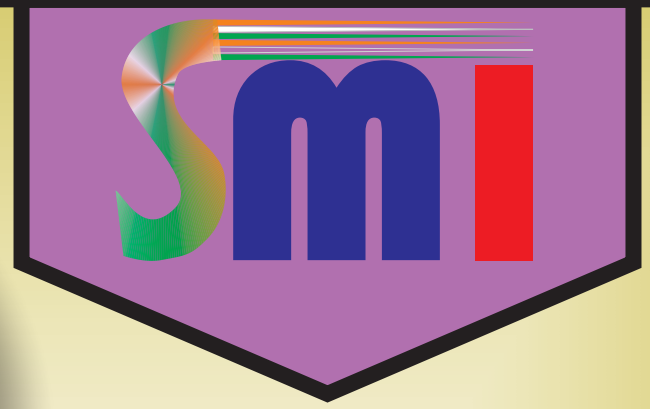


Other equipments that are used by the department for general work and get shared by all the staff are inspected regularly by the senior housekeeper, or a person assigned for the purpose.



A card file with separate card for the service history of the equipment is kept in the housekeeping department which provides with the important data whenever replacement of equipment is being considered.





The manufacturer's instructions concerning the operation, maintenance and adjustments of the equipments are kept permanently in housekeeper's file. Copies are given to the maintenance department for making repairs and to use the parts list for stockpiling small replacement parts. Each employee is given individual instruction for handling the equipment he uses, and a set of instructions is always framed and hung in his concerned work area.



Our all Staff Members are:



- **Honest:** The staff members we hire for housekeeping are honest as they admit their errors and make sure they don't happen again.
- **Organized:** They keep things organized and well-synchronized for maintaining a good-looking environment.

- **Attentive:** They listen each and every instruction very carefully and pay attention to every detail of the work assigned to them.



- **Communicative:** They can communicate well among themselves and with the other employees. This helps them in doing their tasks well.

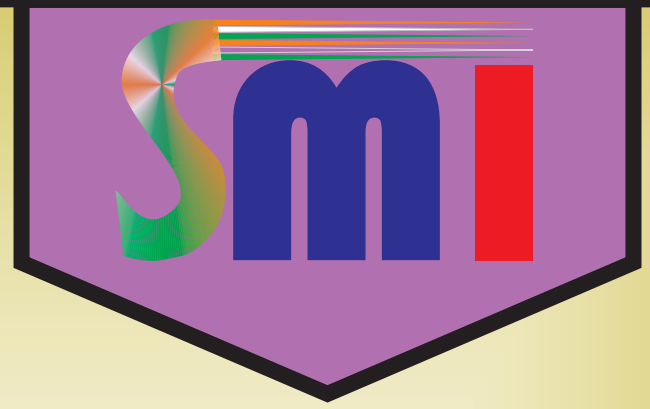


- **Reliable:** Our housekeeping staff is very reliable and efficient in doing their respective jobs and duties.



- **Hardworking:** The employees we provide for housekeeping are hardworking always stay up for any work or job they are assigned to. They are always ready to work tirelessly to keep the environment neat.

- **Skilled & Trained:** The staff we provide for housekeeping are highly trained and skilled with the use of equipments and supplies. They make the best use out of the supplies provided to them with minimal wastage.



- **Careful:** All the housekeepers remain careful throughout while performing their daily tasks and duties. They make sure that no damage is done to any property present in their working area.

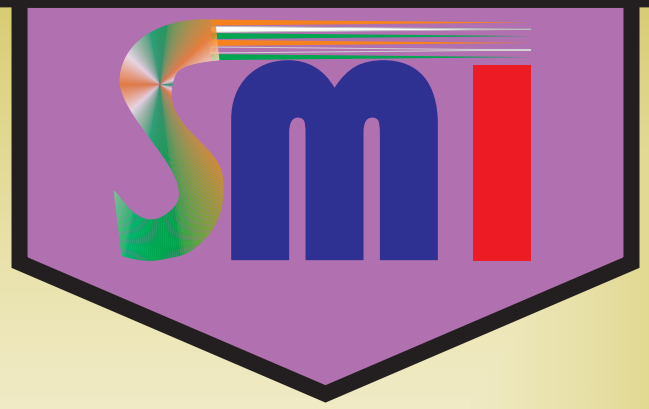


- **Team Work:** The staff members we hire for housekeeping work in a hierarchy. This ensures they work like a team and in a co-ordinated manner.



- **Disciplined:** As a housekeeper, one must be disciplined and punctual for serving his/her duty on time.





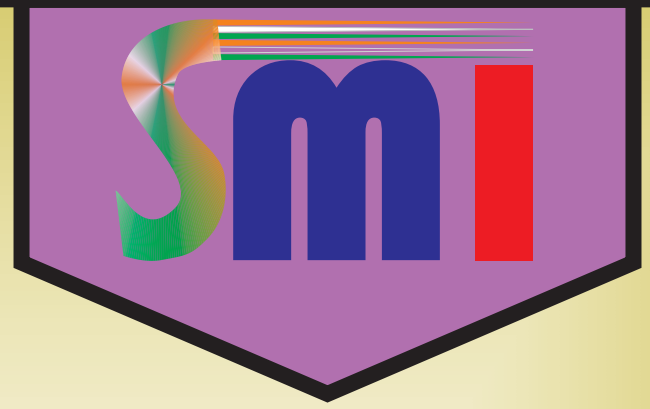
Our Objectives for Housekeeping



- **To meet the expectations of the community as whole**
- **To create a clean, safe, comfortable, aesthetic and hygienic environment**
- **To create a courteous, reliable and congenial environment**
- **To ensure an adequate support of motivated staff**



- **To create and maintain a good interdepartmental cordial relation**



- **To ensure proper quality control of sanitary equipments and cleaning agents**



- **To maintain a proper record and feedback of all the concerned people**

- **To maintain good interdepartmental communication**





Equipments & supplies we use...:





- **DUSTER:** This is used to clean dust from tables, chairs, and other articles.
- **BROOM (hard bristle):** This is used to clean the surroundings, the toilets, and to remove water after washing the floor.

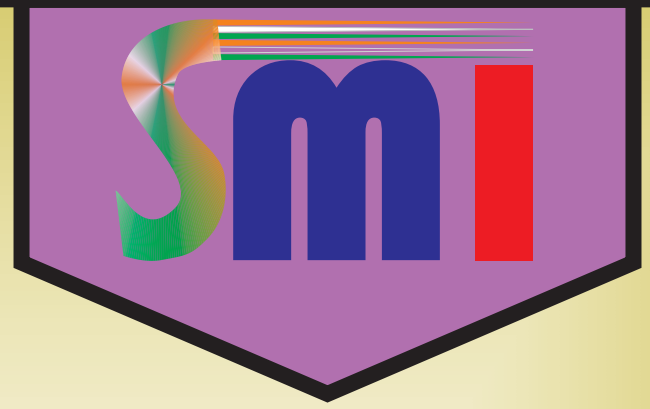


- **SOFT BROOM:** This is used to sweep dust and waste on a smooth floor.
- **WASTE BASKET:** This is placed in the patients' rooms, office area and common areas for dropping waste materials.



- **DUST BIN:** All the garbage collected from different areas of the hospital is put into the dust bin.
- **DUST PAN:** This is used to pick up and remove dust and waste collected at a place.
- **RUGS:** These are placed at the entrances to absorb all the dust particles from our footwear when we come in from the outside.
- **DOOR MAT:** These are placed in front of the operation theatre, laboratory, other rooms, toilets and bathrooms, in order to absorb moisture and dust.

- **DISINFECTANT:** Different disinfectants are used for cleaning floors and toilets.



- **FLOOR CLEANING LIQUID:** It is used to remove dirt from the floor and make it shine. It is used to clean and wipe the floor.



- **BUCKET:** This is used for carrying water and while swabbing the floor.

- **THREAD MOP:** It is used to clean and mop the verandah and rooms.

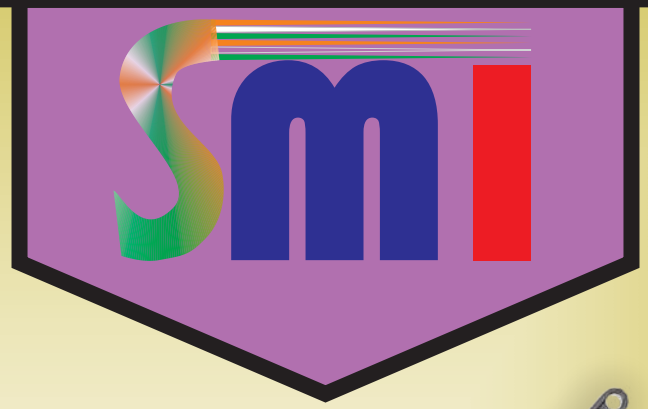




- **SWABBING CLOTH:** This is used to wipe bathrooms and keep them dry.
- **WASHING LIQUID /POWDER:** This is used to clean bathrooms, toilets and washbasins.
- **LIQUID SOAP/SOAP SOLUTION:** This is used to clean walls and tiles.
- **BLEACHING POWDER:** Bleaching powder is used to clean moss-covered places and also to clean sewage tanks and water tanks.



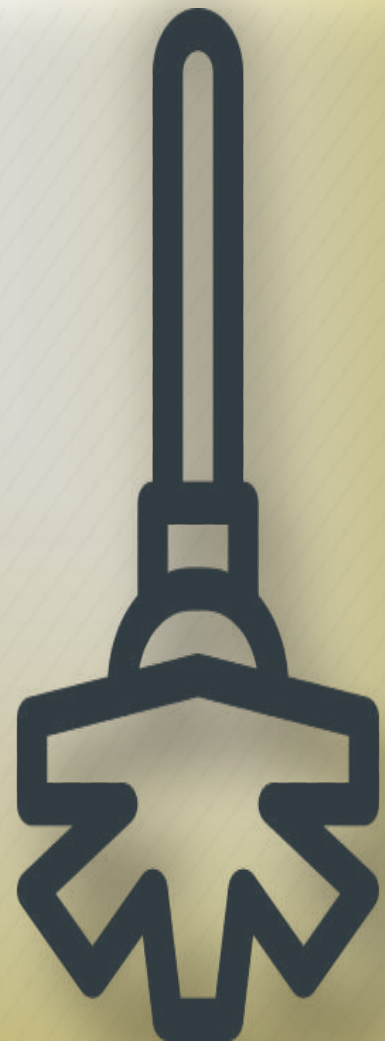
- **NYLON BRUSH:** This is used to scrub washbasins and vessels. It is also used to remove stains.



- **WC BRUSH:** This is used to clean the outlet for sewage water.



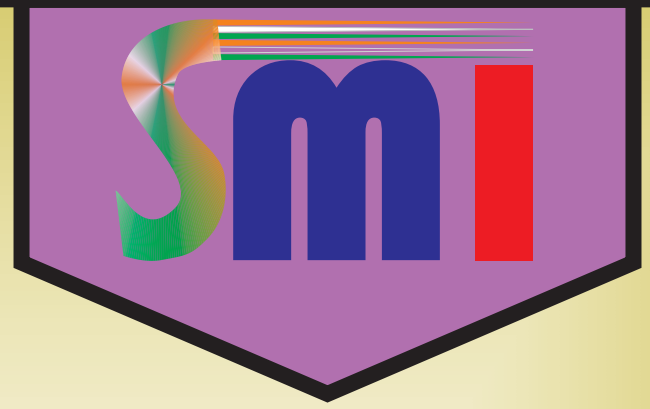
- **WOODEN BRUSH:** This is used to clean the footrests and tiled flooring in the toilets. This is also used to clean water tanks.





- **CURVED BRUSH:** It is used to clean the inside of the commode and toilet bowl, as well as corners and edges.
- **NYLON SPONGE:** This is used to clean walls.
- **NUVON:** This is an insecticide, which is sprayed to prevent breeding of cockroaches, mosquitoes, ants and flies.
- **INSECTICIDE:** This is sprayed or used in powder form to prevent cockroaches, flies etc.





- **NAPHTHALENE BALLS:** These are placed in the drains of washbasins to prevent insects coming from drains, also helps to keep away bad odour.
- **AIR FRESHENER:** It is used in the toilets or in rooms to drive away odor
- **HYDROCHLORIC ACID:** It is used to remove stains and clogging in washbasins, sinks and toilets.
- **HARPIC / TOILET CLEANER:** When used on tiles and in the toilets it removes stains leaving them sparkling.

- **BRASSO:** It is used to polish brass articles.



- **MANSION POLISH:** This is used to polish floors.



- **STAIN REMOVER:** This is used to remove stains and dirt from clothes.

- **VARNISH:** This is used to polish wooden furniture, and thus protect it from termites.





- **FLOOR STAIN REMOVING STONE:** This is used to remove salt stains from mosaic flooring.

- **TOILET PAPER:** A roll of toilet paper is placed in the toilets.



- **VACUUM CLEANER:** a machine used to remove dust from places like corners of walls and ceilings, window grills, etc.

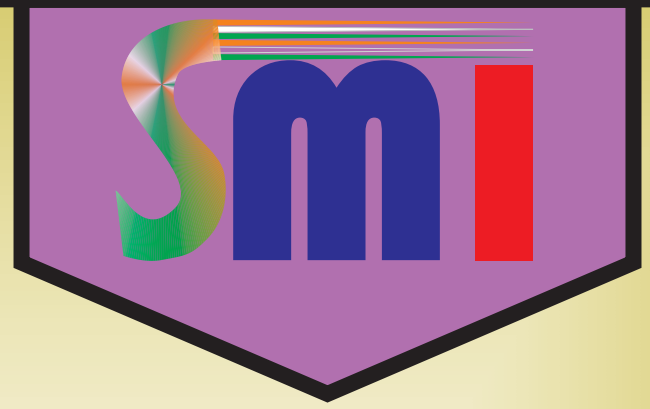




- **POLISHING MACHINE:** This is used to polish floors and keep them shining and looking new.



- **MULTI-ACTION MOP:** This is used to clear water from the floor. It is used in the bathrooms to dry up the floor, as well as to clean it thoroughly



Our staff and employees are highly trained for providing the housekeeping service with all the efficiency and care.

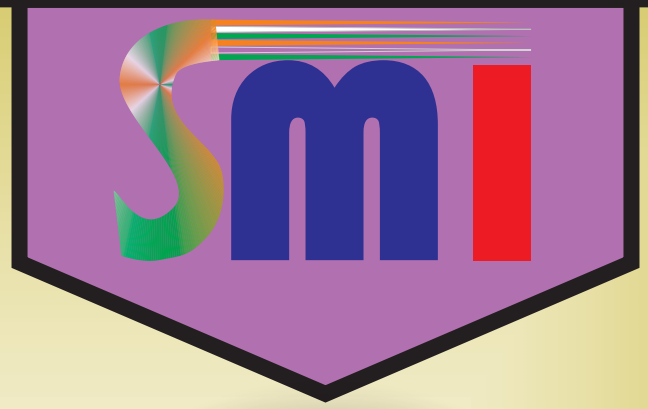




We take sole responsibility of the proper cleaning, care and hygiene of the designated area may it be floors, walls, ceilings, stairs, shelves, doors, windows, delicate decorative items, beds, sofas, chairs, tables, rugs, washrooms, toilets, washbasins etc.



We use high-quality of supplies and equipments for our housekeeping services. And our staff members or housekeepers are indeed trustworthy, hard-working and punctual.



We assure you that working with SANMAH MANAGEMENT INDIA PVT. LTD. will provide you the best experience and satisfaction.



THANK YOU